

## Reminders from Ms. Parris, Principal

- It is our hope that you and your family are healthy and safe during these unprecedented times. If your child exhibits **symptoms relative to coronavirus, COVID**, please **seek medical attention, do not send your child to school** and contact the school for proper attendance reporting. If there is a member of **your family that has tested positive for coronavirus, please do not send your child to school** and contact the school for proper attendance reporting. If you have further questions about our COVID Health and Wellness Protocols, please visit <https://www.pcsb.org/Page/32652>.
- Face Covering Requirement- Scholars are **expected to wear Face Masks daily in school**. School staff will provide Face Coverings to scholars that report to school without a mask. **Scholars that do not follow the Face Covering Policy will be enrolled in MyPCS Online Learning**
- Please be review our RTL-**Ready to Learn process** which began this month (located on page 4)

### SAC Meeting

Tuesday, 01/12/2021 at 5:00 PM

See Link on Website to Access Virtual Meeting

### PTSA Meeting

Thursday, 01/12/2021 at 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87127647338?pwd=U09pSFg3QWNGUC9SVHNPaHE1cXB2UT09>

Meeting ID: 871 2764 7338

Passcode: 8KUa5d

## **Change Phone/Email Contact Information**

Our school district requires accurate contact information to send parents phone calls and emails about:

- Emergencies or severe weather.
- School or district events.
- Special application opportunities.

To update your phone and email address:

1. Visit <https://reservation.pcsb.org> and log in with your parent username and password. If you do not have a parent ID or forgot yours, please contact Meadowlawn MS Main Office at 727-570-3097, ext. 2000 for assistance.
2. Select the option: "Change Phone and Email Address Only"
3. Enter your child's name and date of birth or student ID number, and update your phone number and email address.

## **Curriculum (Mr. Blanco, Assistant Principal of Curriculum)**

Learning Options Change Request;

Please click on the link below to indicate your request. **If you do not want to make a change you do not need to do anything.** 2nd semester begins January 20th, 2021. The request window will be open beginning Thursday December 17, 2020. Please make sure to submit ONLY 1 request per student. Families will be contacted by their grade level counselor regarding their students change in Learning Options and to discuss any changes to your child's schedule. Please note that there may be changes to your child's schedule and / or teachers in an attempt to meet the needs of all learners.

MyPCS Families that are intending to change their learning option MUST have counselor or administrative approval prior to reporting on campus.

Thank you

<https://tinyurl.com/MMSLearningOptionRequest>

## School Operations (Dr. Gordon, Assistant Principal of Operations)

- Our school safety and sanitizing procedures are in full swing. We are practicing **social distancing** in all areas of the school this includes **one directional hallways and stairways**. Each hall has hand sanitizer, and all classrooms are equipped with a **sanitizing station**. We have also implemented **staggered class transitions and dismissal** to minimize the number of students moving at one time. At the end of each school day, all classrooms are disinfected and sanitized.
- Please remind all scholars that have been issued a laptop to store it in their book bag when not in use. This will reduce the chance of damage and costly repairs that take time and leave the scholar without a device.

## School Expectations (Mr. Wicks, Assistant Principal of Athletics, Activities and Behavior Management)

- See Ready to Learn Information on last page of this document
- **Picture Days** – On January 19 from 9:30-12:30, PCS students can have their pictures taken in the gymnasium. Please not this in not a student attendance day and the students will not be missing class. Go to the car circle where you can enter the gym. Once the picture has been taken, the student can leave. On the morning of January 20, we will have picture for all face-to-face scholars who were absent for the semester one picture day.
- **Athletic News** – the start of volleyball has been put on hold by the district due to the rapid increase of Covid-19 numbers in the area. In the meantime all athletes, especially volleyball players, should turn all paperwork into the 7<sup>th</sup> grade office. Athletes **cannot** practice without all paperwork being complete. Athletes can pick up the paperwork in the cafeteria at school during lunch or it can be found on the Meadowlawn website under quick links.
- Parents/Guardians, we are looking for assistance. **Scholars must report on campus no earlier than 9:15 AM. Doors do not open into the building until 9:20 AM** and we don't want **scholars on campus earlier** as we want to ensure that they are properly supervised and due to Covid-19 we are trying to avoid larger crowds. Please keep your scholars at home longer in the morning to assist us.
- **With students having laptops, cell phones are not needed in the classroom. As a reminder, phones should be turned off and out of site. Parents/guardians, please help us by not texting scholars during the day. Also, if you want to truly see how much your scholar may be using her or her phone or how distracted he or she may be during the day, take a look at his/her phone in the evening and go through the various texts, Snaps, social media posts, etc.** One of the best ways to know what is going on in the life of your student is **monitoring their electronics!**

## Technology Updates (Ms. Putkonen, Media and Technology Specialist)

### MyPCS (Virtual) Computer Distribution on Tuesday, January 19th

We will be distributing computers to virtual student's families from the car circle from according to the schedule below. Please bring their old computers and chargers if they have been assigned one. We cannot distribute a new computer unless they return the old one. It will be important for them to have a school computer for their testing in the spring.

9 – 11 AM – 6<sup>th</sup> Grade

11:30 – 1:30 – 7<sup>th</sup> Grade

2 – 4 PM – 8<sup>th</sup> Grade

**Parents** – Please remind your children to only save their work in OneDrive and NOT on the computer (Desktop, Documents, or Downloads folders). This is important because work can be lost if they are not saving things to OneDrive. They should also restart their computers at least once a week, ideally daily, so that the computer stays up to date.

# **Ensuring all Meadowlawn M.S. Students Are to Ready to Learn**

## **Detention (45mins) M/W 4:15pm-5:00pm**

Multiple staff members, in highly visible areas will issue detentions to students at the time they see students committing infractions (dress code, profanity, out of area, running, disruptive, tardy, etc.). The student will select an upcoming Monday or Wednesday date for the 45-minute detention from 4:15pm-5:00pm. It is the students' responsibility to inform the parent that a detention has been assigned. Students who fail to attend or disrupt detention on the date they selected, will automatically be assigned an extra school on the following day of the missed detention, and a call to the parent will be made informing them of the missed detention and assigned extra school.

## **Extra School (1:30mins) T/TH 3:30pm-5:00pm**

Students who commit more serious offenses (leaving campus, class disruption, etc.), repeat offenses or fail to serve detention will serve a 1:30 minute extra school detention. An afternoon D.N.A. (Do Not Admit) list will be emailed to all teachers every Tuesday and Thursday, instructing them to send the Do Not Admit students to the designated location unless they show an all-clear pass from the office. Students who fail to attend or disrupt Extra School will be assigned 1 day of IC (In-School Suspension) or an alternate consequence determined by the assistant principal.

## **D.N.A. (Do Not Admit) List**

The DNA list will be emailed to all staff, instructing them to send the students to the office who need to be seen by administration. All RTL staff will clear their assign buildings at the designated times. Students who are cleared from the list will be issued an all-clear pass and show it to his/her teachers each period that day.

## **Progressive Discipline**

Students who commit more serious or repeat offenses will be subject to more serious consequences as a result of the continuous disruptive behavior. Consequences will be up to and including multiple days IC, OSS and Reassignment.

## **Repeated Misconduct**

In order to ensure all teachers can teach and all students have the right to learn in a safe and orderly environment, students who fail to respond to interventions/support and reach or exceed the established criteria (# referrals/ IC visits), will have all behaviors identified as Repeated Misconduct. Repeated Misconduct requires the student, along with their parents, sign a behavioral contract outlining the expectations moving forward. All students continuing repeated misconduct, according to the progressive discipline matrix will only receive IC or OSS as a consequence for any and all infractions (ESE exceptions). Students who violate the behavioral contract, present a danger to the safe and orderly operation of the school and/or continually disrupt the teaching and learning process will be referred for reassignment.

\*\*Bus Transportation will be provided beginning Monday, January 11, 2021.